### County of Los Angeles – Department of Mental Health SA2 Children's QIC August 18, 2011

# Agenda

1:30 -1:40 Introductions & Announcements	
1:40 — 1:50 Remembering Liza Delmas	.Danielle Price, Child and Family Center
1:50 - 2:00 Review of Minutes from 6/16/11	. Michelle Rittel
2:00 - 3:20 Report from Departmental QI/QA	. Michelle Rittel, Angela Kahn &
	Alex Medina

## Q

- Cultural Competency Committee
- Patient Rights Office Request To Change Provider Report
- CAEQRO Final Report Findings
- Access Test Calls
- Clinical Issues Revised Clinical Incident Report & New Parameters on Gift Behavior
- Healthy Way LA Overview

## QA

- · Audits/Reviews
- Staff Taxonomy
- CCCP Objective Writing Workshop and Annual Assessment Update Workshop
- Recovery/Resiliency Documentation Trainings
- QA, RMD and Clinical Records Bulletins
- "Quality Assurance: The Big Picture"

3:20 - 3:30 Topics and Location for October Meeting

Contact: Michelle Rittel: Office - (213) 739-5526

Cell - (213) 276-5521

Email: mrittel@dmh.lacounty.gov



Next Meeting:

Thursday, October 20, 2011

1:30-3:30pm

Location: TBA

# LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH Service Area 2 Children's QIC Meeting QUALITY IMPROVEMENT COMMITTEE MINUTES

Review of Minutes and Handouts: Michelle Rittel	Call to Order & Introductions: Michelle Rittel	Agenda Item & Presenter	Absent Members	Excused Members	Members Present	Co-Chairs	Chairperson	Place	Type of Meeting
The minutes for June 17, 2010 meeting were reviewed and approved as corrected. Both Michael Alba and Angeline Baez were added to the attended list.	Meeting called to order at 1:30pm Thank you again to Tarzana Treatment Center for hosting our QIC. Introductions were made.	Discussion and Findings	Agueda Cabrera, Alex Medina, Dennis Brotman, Eric Stewart Thomas, Helena Cerny, Irma Seilicovich, Jennifer Ruiz, Lena Allen, Melanie Leland, Melissa Bagwell, Monica Weil, Patricia Tyler, Sheryl Morehouse, Tania Fallert, Theresia Choi, Vivian Alvarez, Wendi Tovey	Lisa Delmas, Brenda Colon, Dominique Eugene, Anabel Aispuro, Eva Carrera	Angela Igrisan, Angela Kahn, Angeline Baez, Cathi Collins, Crystal Cianfrini-Perry, Danielle Price, Hosun Kwon, Kelly Yonon, Peggy Daglian, Madrid Jacobs-Brown, Marina Geozalyan, Michael Alba, Michael Marx, Michelle Rittel, Natalie Williams, Nicole Ryan, Norma de la Cruz, Olg Zysman, Seth Bricklin, Sonia Herten-Greaven, Stewart Sokol, Tracy Chinn, Dr. Stphen Fefferman, Stacey Sigman, Aleksandr Dozortsev, Mandy Ighani, Mandi Beimel	Alex Medina Lisa Delmas	Michelle Rittel	Tarzana Treatment Centers 18646 Oxnard Street (Rm. B & C) Tarzana, CA 91356	SA 2 Children's QIC
ere reviewed an and Angeline	enter for hostin	22	rotman, Eric St well, Monica V	ugene, Anabe	laez, Cathi Col obs-Brown, Ma orma de la Cruz n, Stacey Sigm		End Time:	Start Time	Date
	09	D ,	ewart Th Weil, Pat	Aispur	lins, Cry arina Ge ar, Olg Zy an, Alek		3:	1:	<b>&gt;</b>
Corrections to be made to previous minutes.		Decisions, Recommendations, Actions, & Scheduled Tasks	homas, Helena Cerny, Irma Seilicovich, Jennifer Ruiz, tricia Tyler, Sheryl Morehouse, Tania Fallert, Theresia	o, Eva Carrera	stal Cianfrini-Perry, Danielle Pozalyan, Michael Alba, Michae /sman, Seth Bricklin, Sonia Hersandr Dozortsev, Mandy Ighan		3:30	1:30	August 19, 2010
Michelle Rittel		Person Responsible & Due Date	llicovich, Jennifer Ruiz, , Tania Fallert, Theresia		Price, Hosun Kwon, el Marx, Michelle rten-Greaven, Stewart ni, Mandi Beimel				

Dept. QIC Meeting August 19, 2010 Page 2				
Agenda Items & Presenter	Discussion & Findings		Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
	Quality Improvement (QI)	ent (QI)		
Departmental QIC Meeting Report: Michelle Rittel	System Review Final Report—Copy of letter handed out and reviewed.	out and		
	CAEQRO Report Observations, Conclusions, Recommendations—Copies of sections of report handed out, reviewed and discussed. Discussion of separation of QI and QA within the same meeting vs. having 2 separate meetings. Some providers have one meeting, some have two. Discussion of need for consumer/family participation in QIC. Discussion of administrative expectations vs. provision of clinical services.	Conclusions, handed out, n of QI and ate meetings. have two. ution in QIC. provision of	Suggestion to have more presentations by providers at SA QIC meetings regarding QI issues.	
	PEI/EBP Discussion—Concerns were expressed regarding need for outcome measures for various EBPs. There were also questions regarding ongoing trainings for the EBPs to be provided by LA County DMH vs. providers making their own arrangements.	garding were also s to be neir own	Further clarification needed regarding upcoming trainings and outcome measures.	Michelle Rittel
	Update on Status of Consumer Perception Surveys—Surveys will be done statewide by random sampling. Providers will not be directly involved in administering surveys.	Surveys ders will		
	Cultural Competency Committee—No longer a committee, now a full committee. Continuing to we plans, prioritizing goals for rest of year and my battend staff meetings and SA QIC meetings.	a sub- work on begin to		14

Presenter  Quality Improvement (QI)  Departmental QIC Meeting Report, Contd.  Quality Improvement (QI)  Presentation: Vandana Joshi  Quality Improvement Data Reports/Geographic Information Systems/Provider Directory—  Handouts provided by Vandana Joshi
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Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks
	Quality Assurance (QA)	ce (QA)
Departmental QA Meeting Report: Michelle Rittel	Audits—There are no audits scheduled at this time.	
	QA Review of Directly Operated Adult Programs—QA is conducting a review of adult programs using a new tool for CCCP.	
	CCCP Training Module follow up—Link sent to all providers and hard copy emailed to providers that requested it. SFVCMHC reports they had large screenings with pre and post tests and reports positive outcomes. Providers discussed use of module with their staff.	Continuing follow up with providers regarding use of module by their staff. Follow up questionnaire being developed by Kimber Salvaggio and will be made available to providers.
	Audtior-Controller Findings Update—Update to findings discussed. First contact/triage information needs to be included in Intake information. Also progress needs to be noted clearly in progress notes in chart.	
	EBP/SS Coding Re-configuration—List handed out and discussed with providers.	

State DMH Medi-Cal SYSTEM REVIEW-FINAL REPORT State DMH Update on the status of the May 2010 Consumer P Survey  LAC MHP CAEQRO Report  Meeting Notice: SA2 Adult Prog. AdmCommittee Meeting  Meeting Notice: SA2 Adult Program Administration -Recovery Documentation Training  Meeting Notice: SA2 Adult Program Administration -Save the Date-Assessment Training  Evidence-Based Practices/Service Strategies	Discussion & Findings  Decisions, Recommendations, Actions, & Actions, & Recommendations, Recommendations, Actions, & Scheduled Tasks  State DMH Medi-Cal SYSTEM REVIEW-FINAL REPORT  State DMH Update on the status of the May 2010 Consumer Perception  LAC MHP CAEQRO Report  Meeting Notice: SA2 Adult Prog. Adm.  -Committee Meeting  Meeting Notice: SA2 Adult Program Administration  -Recovery Documentation Training  Meeting Notice: SA2 Adult Program Administration  -Save the Date-Assessment Training  Evidence-Based Practices/Service Strategies							Handouts:	Agenda Items & Presenter
		Evidence-Based Practices/Service Strategies	Meeting Notice: SA2 Adult Program Administration -Save the Date-Assessment Training	Meeting Notice: SA2 Adult Program Administration -Recovery Documentation Training	Meeting Notice: SA2 Adult Prog. AdmCommittee Meeting	LAC MHP CAEQRO Report	State DMH Update on the status of the May 2010 Consumer P Survey	State DMH Medi-Cal SYSTEM REVIEW-FINAL REPORT	Discussion & Findings

Handouts Emailed	RMD Rullefin:
prior to Meeting:	> RMD Revenue Forums (June, July & August 2010)
	➤ Eligibility Verification Confirmation (EVC) Codes in the Integrated System (IS)
	Direct Medi-Cal Billing of some Non-Medicare billable procedure codes
	<ul> <li>California Children's Services</li> <li>Healthy Kids Program for Children Ages 6-28</li> </ul>
	➤ Ine importance of Collecting Client Fees  ➤ VOID Now Available for Short-Doyle/Medi-Cal Phase II Claims
	What to Do with Medi/Medi Claims
	Integrated System News Bulletin:  > Evidence Based Practice and Service Strategies and other State
	Reporting Requirements  Local Pan SD/Medi-Cal Providers (Direct Data Entry Only)
	Policy/Procedure-Obtaining consent to Bill Medi-Cal and/or Other Private Insurance for Services to AB3632 Clients
	Form: Consent to Bill Medi-Cal and/or Private Insurance for AB3632 Mental Health Services.
	Training: Expungement of Criminal Records
	Flyer: Suicide Attempt Survivors Support Group
	Flyer: Long Beach Hoarding Task Force
	PEI Services, Claiming, and Reporting.

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible &
Announcements:	Recovery Documentation Training 10/6/10	Flyer handed out.	Due Date
	Assessment Training 10/21/10 - Replaces October Children's QIC	Flyer handed out.	
NEXT MEETING:	Combined Adult/Child QIC September 16, 2010 10-11:30am SFMHC 10605 Balboa Blvd. 2 <sup>nd</sup> Floor Granada Hills, CA 91344		

Respectfully submitted,

Michelle Rittel, LCSW